RECIPES FOR SUCCESS ON INTERVIEW DAY

INTERVIEW DAY

Now that you know how to use StoryCorps Connect and/or the App, and how to write great titles, summaries, and keywords, you're almost ready to record! Prepare your questions and read through the checklist below before the big day so that you know what to expect.

Both the App and StoryCorps Connect have a built-in timer. Additionally, the App has a question selection tool. We encourage you to use your completed *Interview Planning Worksheet* as a guide during your conversation.

→ Prepare your questions in advance, but be ready to ask follow-up questions and go "off script" if you hear something interesting.

→ If recording remotely using StoryCorps Connect, set up the session and send an invite email to your interview partner. They will be prompted to create a StoryCorps Archive account before joining the session.

→ Try to find a quiet place to conduct your interview.

→ Ask your partner for permission to record them before you start. If you or your partner prefer not to share your recording with the StoryCorps Archive, consider recording with a digital recorder, over the phone, or via a different online video platform.

→ Begin your recording by introducing yourself, and ask your partner to introduce themselves. State the location, date, and year where and when you are conducting the interview (e.g., *Today is November 24, 2020, and we are in Grandpa's living room in Detroit, MI.*).

→ If you are recording on the App, at the end of the recording, you will be prompted to take a picture with your partner. If you prefer, you can take a picture of an old photograph of your partner or a piece of paper with the interview date on it. If you are recording on StoryCorps Connect, we take five pictures during the interview sessions. After you submit your interview, you'll be able to delete any of these you don't like and/or upload additional photos.

Pro Tip: If you are using your phone to record an interview via the StoryCorps App, put it in airplane mode and close any other apps you may have open.

INTERVIEW PRIVACY SETTINGS & CONSENT TO BE RECORDED

After your interview, discuss these privacy setting options with your partner:

Everyone: Your interview and related information are available to anyone on the web.

Archive Users: Your interview and related information are available to anyone with an account on the StoryCorps Archive.

Only You: Your interview and related information are private.

Pro Tip: If you record via another device or platform and still wish to share the interview with the StoryCorps Archive, check out our **Help Center** for step-by-step guidance on manually uploading audio files.

→ For students who publish: After uploading, visit **archive.storycorps.org** and log in to your account from a desktop or your mobile device. You can edit your title, summary, and keywords and email your teacher a link to the interview.

→ For students who choose not to use StoryCorps Connect or the StoryCorps App: If you decide to record using different technology, email your teacher with the interview duration and provide a sample title, summary, and keywords.

→ Remember to thank your recording partner and send them a link to your published interview and/or the final audio file.

Pro Tip: You are welcome to conduct as many interviews as you like.

Pro Tip: If you change your mind after recording, you can remove your interview from public view by logging in to your account at **archive.storycorps.org** and changing your setting to private.

QUESTIONS

STORYCORPS THANKS YOU FOR MAKING HISTORY WITH US!

→ If you have questions, please visit our Help Center at **support.storycorps.org**. You will find the answers to most of your questions there.

→ If you have any trouble, email us at **contactus@storycorps.org**. You will receive a receipt for your email that you can provide to your teacher while you wait for us to respond promptly.